

COMMUNITY ENGAGEMENT REQUEST

PRIVACY ACT STATEMENT

Authority: 10 U.S.C. 8013, Secretary of the Air Force. Purpose: Information is collected to identify and contact you regarding your community engagement authorization request. Routine Use: Information may be disclosed for any of the DoD Blanket Routine Uses. Disclosures: Voluntary; however, failure to provide the information may result in our inability to provide you authorization in a timely manner. The information herein is FOR OFFICIAL USE ONLY (FOUO) information which must be protected under the Freedom of Information Act (5 U.S.C 552) and/or the Privacy Act of 1974 (5 U.S.C. 552a). Unauthorized disclosure or misuse of this PERSONAL INFORMATION may result in disciplinary action, criminal and/or civil penalties.

Controlled by: DOD
 Controlled by: 182 AW/PA
 CUI Category: PRVCY
 Limited Dissemination Control: FEDCON
 POC: MSgt Lealan Buehrer, 309-633-5118

SECTION 1 – SERVICE MEMBER’S INFORMATION

a. RANK	b. NAME (<i>Last, First, MI</i>)	c. UNIT	d. DUTY STATUS	e. MILITARY PHONE
f. CIVILIAN PHONE	g. MILITARY EMAIL		h. CIVILIAN EMAIL	

SECTION 2 – EVENT INFORMATION

a. DATE	b. TIME	c. LOCATION	d. ADDRESS	e. CITY	f. STATE	g. ZIP
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h. DESCRIBE THE EVENT AND YOUR INVOLVEMENT

SECTION 3 – RULES OF ENGAGEMENT

1. My participation will not interfere with assigned duties.
2. My remarks will be confined to discussion of subjects within the Department of the Air Force and my purview.
3. My views expressed will be nonpartisan, consistent with AFI 51-508, *Political Activities, Free Speech and Freedom of Assembly of Air Force Personnel*, and 5 U.S. Code § 7323—*Political Activity Authorized; Prohibitions*, aka “The Hatch Act.”
4. My views expressed during an official speaking engagement, whether the event is sponsored by a federal or non-federal entity, will reflect U.S. government policy.
5. My participation will not imply Department of the Air Force sponsorship or agreement with the statements of others that may be partisan in nature or contrary to national policy.
6. My participation will not violate Department of Defense Regulation 5500.07-R, *Joint Ethics Regulation*.
7. If used, I will have my speech reviewed for security and policy issues by 182d Airlift Wing Public Affairs.
8. I will not accept payment or honoraria for making an official on- or off-duty public appearance or speech done as part of official duties.
9. I will not accept any gift of value given to me because of my government position, or given by a "prohibited source."
10. I understand I may accept gifts valued under \$20 and will refer to the staff judge advocate if there’s any uncertainty.
11. I understand that the wing commander is the final approving authority and may disapprove my request at any time.
12. By signing below, I agree to the terms above and understand that violations are punishable under the United States Code of Military Justice, State of Illinois non-judicial punishment, and/or Technician Personnel Regulations, as applicable.

a. SIGNATURE

STOP – Digitally sign and forward form to your unit commander or designated representative.

SECTION 4 – UNIT COMMANDER QUALITY FORCE REVIEW

a. VALIDATION I _____ that the requesting member is in good standing, with no pending administrative actions, legal matters, or disciplinary actions, and is consistently in compliance with DAFI 36-2903, <i>Dress and Personal Appearance of United States Air Force and United States Space Force Personnel</i> . I _____ the member will serve as a good representative of the wing and the U.S. Air Force.	b. SIGNATURE
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STOP – Forward form to [USAF IL 182 AW List Public Affairs](#).

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SECTION 5 – REGULATORY COMPLIANCE REVIEW (Ref: Annex 1)

I. PUBLIC AFFAIRS (182 AW/PA)

a. RECOMMENDATION	b. REMARKS	c. SIGNATURE
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II. STAFF JUDGE ADVOCATE (182 AW/JA)

a. RECOMMENDATION	b. REMARKS	c. SIGNATURE
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III. WING EXECUTIVE OFFICER (182 AW/CCE)

a. RECOMMENDATION	b. REMARKS	c. SIGNATURE
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SECTION 6 – WING COMMAND AUTHORIZATION (182 AW/CC; 182 AW/CV; 182 AW/CCE)

a. APPROVAL	b. AUTHORIZED UNIFORM(S)		
	<input type="checkbox"/> Civilian Attire	<input type="checkbox"/> Class A Service Dress	<input type="checkbox"/> Class B Service Dress
	<input type="checkbox"/> Mess Dress	<input type="checkbox"/> OCP/FDU/2PFDU	<input type="checkbox"/> Formal/Semi-Formal Dress
		<input type="checkbox"/> Organizational Clothing	<input type="checkbox"/> Physical Training Gear
c. GOV VEHICLE USE	d. AUTHORIZED DUTY STATUS(ES)		
	<input type="checkbox"/> Additional Training Period	<input type="checkbox"/> Annual/Special Training Day	<input type="checkbox"/> Compensatory Time Earned
	<input type="checkbox"/> Normal Duty Status	<input type="checkbox"/> Overtime Scheduled	<input type="checkbox"/> No Pay/Volunteer
		<input type="checkbox"/> Rescheduled Drill	
e. REMARKS	f. SIGNATURE		<input type="checkbox"/> For the Wing Commander

ANNEX 1 – DISAPPROVAL CODES

- A. Intended to, or which appears to endorse, selectively benefit, or favor any private individual, special interest group, business, religious entity group, ideological movement, commercial venture, partisan political party, candidate or cause. (AFI 35-101, para. 4.5.1.2.1.)
- B. Is for the purpose of soliciting votes in a political election or events that provide a platform for a political message. (AFI 35-101, para. 4.5.1.2.2.)
- C. Commercially sponsored and intended to increase sales and business traffic. (AFI 35-101, para. 4.5.1.2.3.)
- D. Intended or apparent purpose is to stage controversy or public confrontation or to gain media visibility or notoriety. (AFI 35-101, para. 4.5.1.2.4.)
- E. Organization excludes from its membership because of race, ethnicity, sex (to include pregnancy), religion, color, national origin, gender or sexual orientation, or unlawfully discriminates against, harasses, intimidates or threatens on the basis of race, ethnicity, religion, sex, national origin, color, age, disability, reprisal, or genetic information. (AFI 35-101, para. 4.5.2.2.1.)
- F. Supports a commercial enterprise, where Air Force and/or Space Force support is patriotic, but is essential to the primary program and selectively benefits the commercial activity, whose role is not clearly civic in nature. (AFI 35-101, para. 4.5.2.2.2.)
- G. Organization whose constitution, by-laws, membership qualifications, or ritual is not available to the general public. (AFI 35-101, para. 4.5.2.2.3.)
- H. Organization is a sect, partisan political organization, or ideological movement not meeting the guidelines in AFI 35-101, para. 4.5.2.1. (AFI 35-101, para. 4.5.2.2.4.)
- I. Support might interfere with customary or regular employment of civilians in their art, trade, or profession. (AFI 35-101, para. 4.5.3.2.1.)
- J. Use of Department of the Air Force resources, services, or facilities which are reasonably available from commercial sources and where such use would be perceived as unfair competition. (AFI 35-101, para. 4.5.3.2.2.)
- K. Involves the use of Regular Component, ANG, AFR, Reserve Officer Training Corps personnel or U.S. Air Force Academy (USafa) cadets in uniform outside military bases as ushers, guards, parking lot attendants, drivers, runners, messengers, escorts, baggage handlers, for crowd control, or in any menial, unlawful or inappropriate capacity. (AFI 35-101, para. 4.5.3.2.3.)
- L. Support would interfere with military needs or operational requirements. (AFI 35-101, para. 4.5.3.2.4.)
- M. Selectively benefits an event sponsor in that the same support would not or could not normally be provided to all similar groups or organizations that request it. (AFI 35-101, para. 4.5.3.2.5.)
- N. Support would entail illegal compensation of DoD personnel or organizations. (AFI 35-101, para. 4.5.3.2.6.)
- O. Not open to the general public, and admission, seating, or other accommodations are barred to any person because of race, ethnicity, sex (to include pregnancy), age, religion, color, national origin, gender or sexual orientation. (AFI 35-101, para. 4.5.4.2.1.)
- P. Site is a private commercial or religious building, shopping mall, or non-public school, college, or university, except as specified in AFI 35-101, para. 4.5.4.1. (AFI 35-101, para. 4.5.4.2.2.)